
UNIT IV: COMMUNICATING DURING TERRORIST INCIDENTS

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ROUTINE AND BACKUP COMMUNICATIONS

[illegible]

COMMUNICATIONS CHECKLIST

	Yes	No
1. Has an emergency or around-the-clock communications network been established among public health response partners, including (check):		
▪ Local public health agency	<input type="checkbox"/>	<input type="checkbox"/>
▪ State health department	<input type="checkbox"/>	<input type="checkbox"/>
▪ Emergency Medical Services	<input type="checkbox"/>	<input type="checkbox"/>
▪ Social service agencies	<input type="checkbox"/>	<input type="checkbox"/>
▪ Hospitals	<input type="checkbox"/>	<input type="checkbox"/>
▪ Clinics and physicians	<input type="checkbox"/>	<input type="checkbox"/>
▪ Epidemiologists	<input type="checkbox"/>	<input type="checkbox"/>
▪ Medical examiner/coroner	<input type="checkbox"/>	<input type="checkbox"/>
▪ Medical laboratories	<input type="checkbox"/>	<input type="checkbox"/>
▪ County/health departments	<input type="checkbox"/>	<input type="checkbox"/>
▪ Dispatch/911	<input type="checkbox"/>	<input type="checkbox"/>
▪ Volunteer organizations	<input type="checkbox"/>	<input type="checkbox"/>
▪ Mental health professionals	<input type="checkbox"/>	<input type="checkbox"/>
▪ Poison centers	<input type="checkbox"/>	<input type="checkbox"/>
▪ Pharmacists	<input type="checkbox"/>	<input type="checkbox"/>
▪ Veterinary services	<input type="checkbox"/>	<input type="checkbox"/>
2. Is the communications network set up for:		
▪ Emergency or real-time reporting of biological agent-related disease/illness?	<input type="checkbox"/>	<input type="checkbox"/>
▪ Immediate notification of response personnel (State or local epidemiologist, laboratory director, emergency management officials)?	<input type="checkbox"/>	<input type="checkbox"/>
▪ Broadcast fax, e-mail, web site, or other means of emergency dissemination of information to health-care providers and the public?	<input type="checkbox"/>	<input type="checkbox"/>
▪ Alerting and communicating with field response units?	<input type="checkbox"/>	<input type="checkbox"/>
▪ Contacting other community partners responsible for emergency response (e.g., fire department, law enforcement, FBI)?	<input type="checkbox"/>	<input type="checkbox"/>
3. Have common radio frequencies been identified for communication among organizations?	<input type="checkbox"/>	<input type="checkbox"/>
4. Are critical communications systems secure?	<input type="checkbox"/>	<input type="checkbox"/>
5. Have you addressed interoperability among response teams and personnel located at the incident site, local and state EOC's, and other operating locations?	<input type="checkbox"/>	<input type="checkbox"/>
6. Have you addressed how you will communicate sensitive information between local and state law enforcement officials concerning credible threats?	<input type="checkbox"/>	<input type="checkbox"/>
7. Have system redundancies been built in?	<input type="checkbox"/>	<input type="checkbox"/>

INCIDENT RADIO COMMUNICATIONS PLAN (ICS FORM 205)

Purpose: The Incident Radio Communications Plan provides in one location information on all radio frequency assignments for each operational period. The plan is a summary of information obtained from the Radio Requirements Worksheet (ICS Form 216) and the Radio Frequency Assignment Worksheet (ICS Form 217). Information from the Radio Communications Plan on frequency assignments is normally placed ON THE APPROPRIATE ASSIGNMENT LIST (ICS FORM 204).

Preparation: The Incident Radio Communications Plan is prepared by the Communications Unit Leader and given to the Planning Section Chief. Detailed instructions on preparing this form may be found in ICS 223-5, Communications Unit Position Manual.

Distribution: The Incident Radio Communications Plan is duplicated and given to all recipients of the Incident Objectives form including the Incident Communications Center. Information from the plan is placed on Assignment Lists.

Instructions for Completing the Incident Radio Communications Plan (ICS Form 205)

ITEM NUMBER	ITEM TITLE	INSTRUCTIONS
1.	Incident Name	Print the name assigned to the incident.
2.	Date/Time Prepared	Enter date (month, day, year) and time prepared (24-hour clock).
3.	Operational Period Date/Time	Enter the date and time interval for which the Radio Communications Plan applies. Record the start time and end time and include date(s).
4.	Basic Radio Channel Utilization System/Cache	Enter the radio cache system(s) assigned and used for the incident (e.g., Boise Cache, FIREMARS, Region 5, Emergency Cache, etc.).
	Channel	Enter the radio channel numbers assigned.
	Function	Enter the function each channel number is assigned (i.e., command, support, division, tactical, and ground-to-air.)
	Frequency	Enter the radio frequency tone number assigned to each specified function (e.g., 153.400).
	Assignment	Enter the ICS organization assigned to each of the designated frequencies (e.g., Branch I, Division A).

INCIDENT RADIO COMMUNICATIONS PLAN (ICS FORM 205) (CONTINUED)

ITEM NUMBER	ITEM TITLE	INSTRUCTIONS
	Remarks	This section should include narrative information regarding special situations.
5.	Prepared By	Enter the names of the Communications Unit Leader preparing the form.

INCIDENT RADIO COMMUNICATIONS PLAN (ICS FORM 205) (CONTINUED)

INCIDENT RADIO COMMUNICATIONS PLAN					1. INCIDENT NAME	2. DATE/TIME PREPARED	3. OPERATIONAL PERIOD DATE/TIME
4. BASIC RADIO CHANNEL UTILIZATION							
SYSTEM/CACHE	CHANNEL	FUNCTION	FREQUENCY	ASSIGNMENT	REMARKS		
5. PREPARED BY (COMMUNICATIONS UNIT)							
205	ICS	9/86					

NFES 1330

GENERAL MESSAGE (ICS FORM 213)

GENERAL MESSAGE			
TO:		POSITION	
FROM		POSITION	
SUBJECT		DATE	TIME
MESSAGE			
SIGNATURE/POSITION			
REPLY			
DATE	TIME	SIGNATURE/POSITION	
213 ICS 1-79			
SENDER: REMOVE THIS COPY. FOR YOUR FILE			
PERSON RECEIVING GENERAL MESSAGE KEEP THIS COPY			
RETURN THIS COPY TO SENDER			

RADIO REQUIREMENTS WORKSHEET (ICS FORM 216)

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RADIO FREQUENCY ASSIGNMENT WORKSHEET (ICS FORM 217)

RADIO FREQUENCY ASSIGNMENT WORKSHEET									
1. INCIDENT NAME		2. DATE		3. OPERATIONAL PERIOD (DATE/TIME)				4. INCIDENT ORGANIZATION	
5. RADIO DATA		6. RADIO DATA							
CACHE	FUNCTION	CH#	FREQUENCY	7. TOTAL RADIOS REQUIRED					
USFS BOISE RADIO CACHE		1	168.050						
		2	168.200						
		3	168.600						
		4							
		5							
		6							
USFS REGION		1	168.050						
		2	168.200						
		3	169.925						
		4	T 170.525 R 169.925						
CACHE		5	168.025						
		1	154.280						
		2	154.295						
		3	T 153.600 R 154.295						
		4							
PRE- MARS		5							
ID	FUNCTION	CH#	FREQUENCY	8. PREPARED BY (NAME/POSITION)					